

Meeting Minutes

****8:30 call to order** by president with 52 members and guests present. Introduction of agenda, followed by introductions of members and visitors. Agenda approved after motion by Tim Newton, second by Mike Chavez.

****8:35 review minutes of April 05 meeting.** Motion to accept minutes as written by Tim Newton and seconded by Bob Szelc.

****8:40** Tim Newton delivered the **treasurers report** and membership dues were addressed. Motion to accept the treasurer's report by Bob Szelc and seconded by Gary Losey.

****8:43** introduction of **guest speaker Richard Herman** (Attorney).

Presented legal prospective on reporting of elevator accidents. Reviewed items and procedures for reporting information to legal staff/attorney. Mr. Hermann stressed that all aspects of equipment should be reported good or bad. Particular emphasis was made on maintaining calibrated testing equipment. Depositions were discussed. Procedures were discussed for documenting work performed and note taking, additionally stating that site visits should be made if possible prior to giving a deposition to refresh your memory. Mr. Hermann fielded many questions from those present.

****9:55** Introduction of **guest speaker Tom Sybert** (Pres. CJ Anderson). CJ Anderson is a supplier of elevator equipment and fixtures which can be manufactured to meet any environmental requirement. A presentation was given by Mr. Sybert which included information about equipment manufactured by his company and free catalogs were available for those interested.

****10:15** announced **break**

****10:56** Break ended and reconvened meeting, announced changes from agenda since no **one was available from the State of Florida** to speak due to Cathy White's leaving the Bureau.

****11:00** introduced **Richie Olesky from Southeastern Surfaces and Equipment** - manufacturers of "smoke guard". Mr. Olesky discussed uses of Smoke Guard as it relates to smoke in elevator hoist ways. A demonstration was set up in rear of the room to show the operation of Smoke Guard. More information can be gained by logging onto "smokeguard.com".

****11:20** Association President Rigby began discussion of **old business**. Reviewed were Associations donations to elevator/escalator safety foundation. Discussion conclude that contribution of \$500 should be continued. Motion by Tim Newton seconded by Mike Chavez to continue contribution of \$500 for this year. Mr. Rigby continued with an announcement about the fire key issue. Announcement was made that three (3) vendors made submissions for the fire key. An open discussion was conducted concerning the fire key.

Mr. Rigby then began to discuss **new business**. The EASF web site was the topic of discussion and Ms. Susie Mahoney was identified as the person who will be maintaining the web site. Several updates to the web site were discussed. This discussion was closed and Mr. Rigby began discussion of FS 399 changes.

Mike Chavez announced that changes are currently on the table for FAC 61C-5 and that he would send a link to Mr. Rigby where the proposed changes can be viewed. Announcement of a code update seminar put on by NAESA in Miami. Mr. Rigby then discussed some of the questions that had be submitted to the State of Florida Elevator Bureau and never been answered.

Announcement of the **next meeting on October 11th (Orlando)**. Recommendations were requested for location of the Association meeting in January 2006. Clearwater Florida was selected for the January 2006 meeting and approved by the membership present. Additionally, the location for the April 2006 meeting was voted to be in Miami Beach Florida. Info was given plugging the NAESA annual workshop in Toronto Canada.

****11:57** Motion to adjourn made by Mike Chavez and seconded by Bob Selzc. Meeting adjourned.