

## Elevator Association of Florida Meeting Minutes September 12, 2006 in Orlando

**\*\*8:38** call to order by president, followed by introductions of members and visitors.

**\*\*8:42** introduction of Teresa Shirley, Executive Director of NAEC to welcome everyone to the convention. NAEC was thanked for providing the meeting room for today's meeting.

Barbara Allen, Executive Director of EESF was introduced to welcome everyone and thank the EAOF for contributions to the EESF. She spoke about how the foundation is working in Florida.

**\*\*8:50** introduction of Dotty Stanlaski, Executive Director of NAESA. She provided new contact info for the new NASEA offices in Washington state (office) 360-292-4969, (fax) 360-292-4973

**\*\*8:55** introduction and review of agenda for today's meeting. Motion to approve agenda by Tim Newton, seconded by Bob Szalc, and motion carried.

**\*\*8:56** Mr. Rigby began review of the minutes of the July EAOF meeting. With no additions or changes, a motion to approve the minutes was made by Ted Baranowski and seconded – the motion carried.

**\*\*8:59** Tim Newton (treasurer) gave the treasurer report and asked that everyone ensure their correct contact info has been submitted to the EAOF.

**\*\* 9:02** Bob Selesnick from SEES was introduced to discuss the new Florida fire key issue. He talked about how the keys for all the fire districts could be ordered from SEES. Of note an application must be submitted for a key to each of (7) seven different zones. Concluded at 9:13.

**\*\*9:14** Mr. Rigby introduced Steve Ackert to talk about the Emergency Generator requirements and how his company services can be utilized. Mr. Ackert is CEO of Superior Power Systems, a Tampa based generator company. Mr. Ackert answered questions and gave a good presentation. Mr. Rigby than expanded on the generator conversation with some details about the requirements Concluded at 9:36.

**\*\*9:36** Break was announced

**\*\*10:00** Reconvened meeting

**\*\* 10:03** John Calpini (Bureau Chief) Bureau of Elevator Safety for the State of Florida, was introduced. Mr. Calpini tried to clarify the lock box issue as it pertains to the fire key issue, reviewing the statute in hand. He then began to speak on the mission and goals of the Elevator bureau as he sees it and the possible progress of the bureau since January. At 10:55 Mr. Calpini introduced Mark Boutin to talk about the bureau's operational issues related to renewal of certificates.

- Upon payment of annual fees by the owner if the elevator has had a clear inspection report within the last year from this payment date they will receive a new certificate.
- Mr. Boutin also discussed the proper procedures for filling out the inspection forms. Inspection forms will be revised to add a generator compliance box similar to the Fire Key compliance box. New inspection forms will include wording to make it an order to correct, requiring correction of any violations within 30 days.
- If your CEI is expired any inspections turned in after the date of expiration will be rejected.

Mr. Calpini announced that in (2) two years changes at the bureau would have been made and we could expect a well oiled machine. Doug Melvin from the bureau then was introduced and began to discuss renewal of credentials (CC and CEI cards) on a yearly basis. The new or standardized renewal process will be from Jan. 1 thru Dec. 31 of each year. If your credentials expire during 2006 your renewal will be 12/31/06, if they expire during 2007 your renewal will be by 12/31/07.

**\*\*11:46** Mr. Rigby began to discuss the Elevator Escalator Safety Week. Suggested letter sent be sent to Governor from individuals and companies to emphasize the implementation of a Safety Week.

**\*\*11:47** General Meeting was adjourned, paid up members were requested to have a voting representative remain for the annual business meeting.

**\*\*11:58** Business meeting was called to order by President Rigby for the purpose of electing officers for the Association.

- Charlie Slater volunteered to serve on the board if voted in. All previous board members present indicated a willingness to stay on. Ballots were passed out.
- A motion was made from Tom Waardenburg to give EESF \$1,000.00 for this year. Motion was seconded, and passed unanimously.
- The meeting for April 06, 2007 was decided to be in Clearwater, in the Ulmerton Road area.

Written ballots for the election of a new Board of Directors were collected and tabulated.

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**The new Board of Directors is:**

Tim Newton  
Bob Szelc  
Lee Rigby  
Tom Waardenburg  
Charlie Slater

The business meeting was then adjourned and a meeting of the new Board of Directors followed. Per the bylaws the new board chose the officers for the new October 2006 through October 2007 year; the President and Vice President must be board members.

**The new officers are:**

Tom Waardenburg, President  
Lee Rigby, Vice President  
Tim Newton, Treasurer  
Chris Strawn, Secretary